



Governance Body Meeting

Thursday, May 4th, 2017
12:00 PM – 1:30 PM EDT

SPECIAL NOTICE

This meeting will be recorded for note taking purposes only



Governance Principles

Transparency: Stakeholders will have visibility into the Governance Body's work and opportunities to provide input.

Respect for Process: Governance Body members will adhere to an agreed upon decision-making process. Members will observe delineated and agreed upon roles and responsibilities.

Outreach: The Governance Body can solicit opinions and presentations from stakeholders to inform its decision-making.

Utility: The Governance Body will prioritize use of existing information technology standards and infrastructure as it pursues shared and realistic goals that benefit all parties.

Representativeness: Governance Body members will represent their broader field and be responsive to the goals of the Digital Bridge partnership.

Trust: Governance Body members will honor commitments made to the Digital Bridge effort.

Agenda

Purpose

1. Describe project phase 3 progress
2. Describe eCR implementation progress and discuss emerging risks and issues
3. Discuss project plans for legal and regulatory work and charge for legal workgroup
4. Describe plans for Greenhouse Meeting

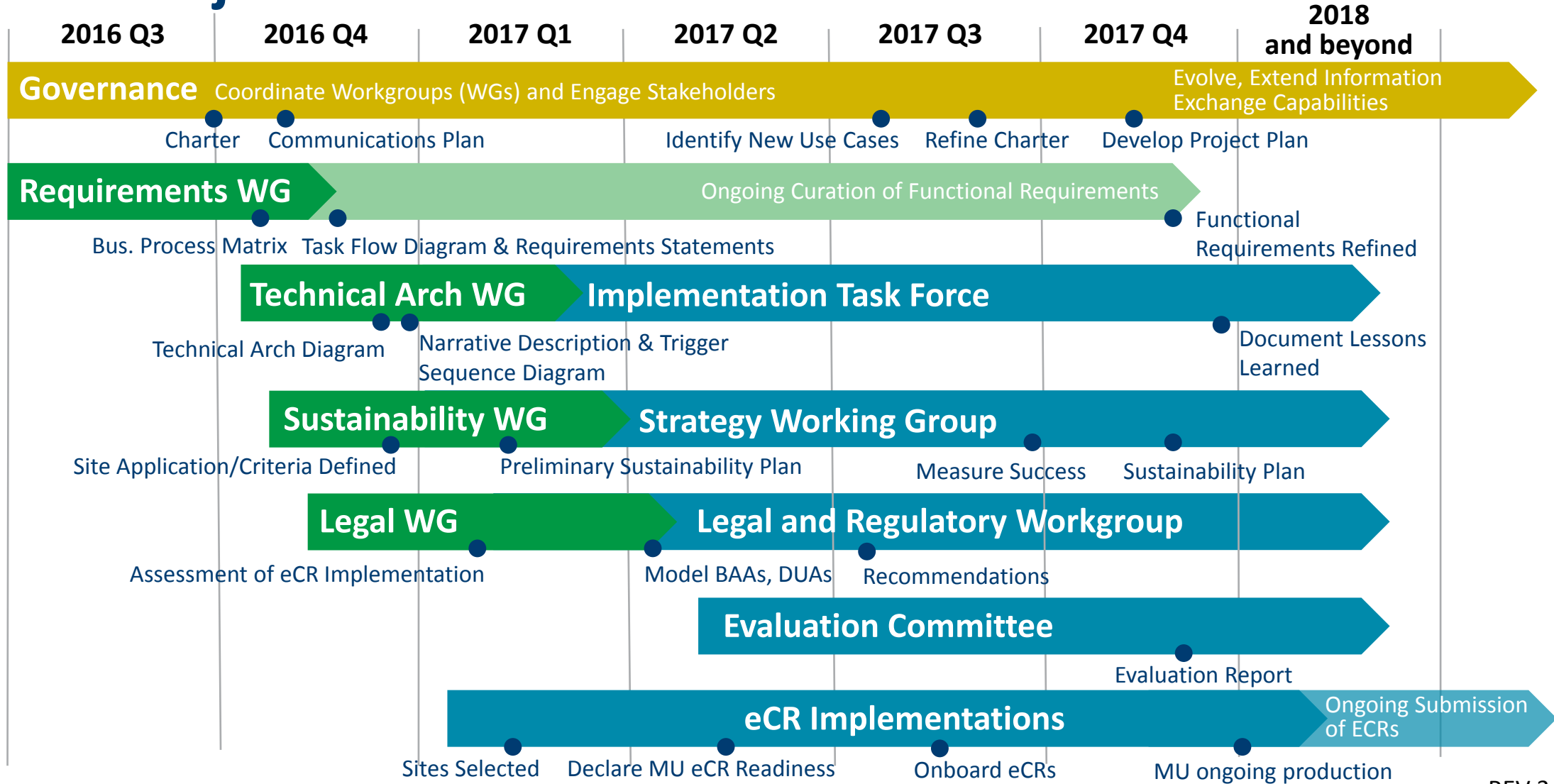
Materials and Preparation

- Governance body decision-making procedure
- For approval:
 - A. Charge: Legal and regulatory workgroup

Time	Agenda Item
12:00 PM	Call to Order – John Lumpkin
12:03 PM	Agenda Review and Approval – John Lumpkin
12:05 PM	Digital Bridge Initiative Progress (10 min) <ol style="list-style-type: none"> 1. Project timeline – Jim Jellison 2. Workgroup progress – Jeff Engel and Richard Paskach 3. Communications – Jessica Cook
12:15 PM	Digital Bridge eCR Implementation <ol style="list-style-type: none"> 1. Implementation update – Rob Brown 2. Task Force progress report – Rob Brown 3. Emerging risks and issues with implementation – Benson Chang 4. Discussion – John Lumpkin
12:45 PM	Phase 3 Legal and Regulatory Work and Workgroup Charge <ol style="list-style-type: none"> 1. Plan for addressing Phase 3 legal and regulatory issues – Jim Jellison 2. Presentation of Legal and Regulatory Workgroup Charge – Charlie Ishikawa 3. Approvals of Workgroup Charges – John Lumpkin
1:15 PM	May Greenhouse Meeting – Alana Cheeks-Lomax
1:25 PM	Announcements – Charlie Ishikawa
1:25 PM	Adjournment – John Lumpkin

Digital Bridge Initiative Progress

eCR Project Timeline



Workgroup Progress

Jeff Engel | Richard Paskach



Update: Evaluation Committee

Charge

The Digital Bridge evaluation committee is charged with overseeing, coordinating and advising evaluations of the Digital Bridge eCR approach (evaluation activities) to be implemented during project phase 3 (March 2017 – February 2018).

Deliverables

- Evaluation plan
- Evaluation tools
- Interim evaluation results
- Final evaluation report

Roster

Role	Name
Chair	Jeff Engel, CSTE
Primary	Dan Chaput, ONC
	Christopher Alban, EPIC
	Donald Kauerauf, ASTHO
	Goldie MacDonald, CDC
	Indu Ramachandran, Kaiser Permanente
	Shan He, Cerner
	Patina Zarcone, APHL
SME	Catherine States, University of Utah

Role	Name
Alternates	John Beltrami, CDC
	Michelle Meigs, APHL
	James Doyle, EPIC
	Sherri Davidson, CSTE
Observers	Meredith Lichtenstein, CSTE
	Joe Hartsell, Cerner
	Janet Hui, CSTE
	Lilly Kan, NACCHO
	Kathy Turner, CSTE
	Meredith Lichtenstein, CSTE
	Joe Hartsell, Cerner
	Janet Hui, CSTE
	Lilly Kan, NACCHO
Kathy Turner, CSTE	



eCR Evaluation Planning

Four sub-groups will divide the evaluation planning effort into the following areas:

- 1. Set-up and maintenance resources:** Necessary implementation and maintenance costs and resources
- 2. Infrastructure and process:** Overall technical infrastructure's usability and efficacy
- 3. Surveillance metrics:** Timeliness, completeness and accuracy of eCR compared to manual case reporting
- 4. Business case:** Return on investment and business case for eCR



Update: Strategy Workgroup

Charge

The Digital Bridge strategy workgroup is charged with identifying and defining strategic goals and objectives for Digital Bridge, as well as devising and recommending strategies for long-term sustainability.

Deliverables

- Digital Bridge Roadmap
 - Will showcase the “big picture” plan for Digital Bridge moving beyond eCR to communicate strategy for achieving the partnership’s mission and vision.
- Digital Bridge Sustainability Plan
 - Will address the Digital Bridge 2-5 year operating model, governance structure and funding model to form a basis for a formalized and more permanent partnership.
- eCR Sustainability Plan
 - Will address the future sustainability of eCR to inform public and private decisions regarding policy, strategic planning, and infrastructure and technology investments.

Roster

Role	Name
Co-Chairs	Mary Ann Cooney, ASTHO
	Richard Paskach, HealthPartners
Primaries	Richard Hornaday, Allscripts
	Patina Zarcone, APHL
	Charles Shepard, CDC
	Bob Harmon, Cerner
	Kathy Turner, CSTE
	James Doyle, EPIC
	Walter Suarez, Kaiser Permanente
	Oscar Alleyne, NACCHO
	Mike Klompas, Partners Healthcare
	Vivian Singletary, PHII

Role	Name
Alternates	Geoff Caplea, Allscripts
	Troy Willitt, APHL
	Susan Mosier, ASTHO
	Jason Bonander, CDC
	Kirsten Hagemann, Cerner
	Meredith Lichtenstein, CSTE
	Christopher Alban, EPIC
	Art Davidson, NACCHO
Observers	Julie Cox Kain, ASTHO
	Joe Hartsell, Cerner
	Shan He, Cerner
	Jeff Engel, CSTE
	Eileen McLaughlin, MITRE
	Dawn Heisey Grove, MITRE
	Lilly Kan, NACCHO



Update: Strategy Workgroup

Co-Chairs

- Mary Ann Cooney of ASTHO
- Richard Paskach of HealthPartners

Recent Activity

- Charge approved at the last governance body meeting
- Introductory call held this week
- Membership was finalized last week. Primary membership consists of three vendors, three providers and five public health representatives
- Work done during the Greenhouse on May 24-25 will act as inputs to the strategy workgroup going forward



Strategy Workgroup Membership

Workgroup Co-Chairs: Mary Ann Cooney (ASTHO) & Richard Paskach (HealthPartners)

Public Health

APHL

- Patina Zarcone (Primary)
- Troy Willit (Alternate)

ASTHO

- Mary Ann Cooney (Co-Chair)
- Bryant Karras (Alternate)
- Susan Mosier (Alternate)
- Julie Cox Kain (Observer)

CDC

- Charles Shepard (Primary)
- Jason Bonander (Alternate)

CSTE

- Kathy Turner (Primary)
- Meredith Lichtenstein (Alternate)
- Jeff Engel (Observer)

NACCHO

- Oscar Alleyne (Primary)
- Art Davidson (Alternate)
- Lilly Kan (Observer)

Vendors

Allscripts

- Richard Hornaday (Primary)
- Geoff Caplea (Alternate)

Cerner

- Bob Harmon (Primary)
- Kirsten Hagemann (Alternate)

Epic

- James Doyle (Primary)
- Christopher Alban (Alternate)

Other

Public Health Informatics Institute

- Vivian Singletary (Primary)

Care Delivery Networks

HealthPartners

- Richard Paskach (Co-Chair)

Kaiser Permanente

- Walter Suarez (Primary)

Partners Healthcare

- Michael Klompas (Primary)

Project Management Office

Digital Bridge Communications

Jessica Cook

Upcoming Events

- Medical Informatics World, May 22-23, Boston
- Practical Playbook National Meeting, May 31-June 2, Washington DC
- CSTE Annual Conference, June 4-8, Boise
- NACCHO Annual Conference, July 11-13, Pittsburgh
- **Updated fact sheet, talking points and presentation slides are in BaseCamp.**
Contact Jessica Cook (jcook@phii.org) if you have questions.

Digital Bridge eCR Implementation

Rob Brown | Benson Chang

Session Objectives

1. Describe and discuss eCR implementation taskforce activities and membership
2. eCR implementation taskforce: issues and risks

eCR Implementation Taskforce

Taskforce Charge

Oversight and coordination of technical implementation of the Digital Bridge electronic case reporting (eCR) approach during project phase 3.

Deliverables

1. Digital Bridge eCR implementation plan
2. eCR onboarding document for public health agencies
3. eCR onboarding document for health care providers
4. eCR implementation/configuration guide for EHR vendors
5. Implementation site communication plan
6. Updated Digital Bridge Technical Architecture Diagram (as required)
7. Test management plan
8. Updated Digital Bridge requirements (as required)
9. Implementation architecture diagram
10. Facilitate reportability response feedback from the taskforce

Update

- Created implementation plan/communications plan
- Established reoccurring Wave 1 site meetings
- Reportability response presentation given to taskforce
- Held RCKMS training part 1 for site PHAs
- Documented taskforce/site contact list and membership

Continued Site Meetings and Logistics

- Site Calls
 - Established weekly recurring calls with Wave 1 sites to allow continued technical discussions around site specific implementations
 - Requested designated primary and secondary participants for monthly all site meetings
 - Began reviewing potential architecture/requirement deviations
- Basecamp
 - All activities with sites (agenda, meeting minutes, document collaboration and storage, etc.) have been migrated to Basecamp
 - Basecamp access has been given to all taskforce and site representatives
- SharePoint
 - Each site provided primary and secondary contacts to access and store de-identified test data

eCR Implementation Taskforce Activities

- The PMO drafted the implementation plan/communications plan
 - A schedule/RACI matrix was drafted for the proposed Wave 1 Digital Bridge implementation timeframe (April – September 2017)
 - Additional vendor and site-specific milestones will be tracked in order to assess potential schedule impacts or risks
 - John Loonsk presented on the reportability response during the 4/21/17 eCR implementation taskforce meeting and held a discussion
 - The PMO will be coordinating comments from organizations that are unable to submit and ensure no duplicate comments are submitted by those planning on submitting

eCR Implementation Taskforce Activities (Cont.)

- RCKMS training (Part 1) has been provided to PHAs from each site
 - Jurisdictional reporting specifications are being collected
- Full eCR implementation taskforce and site contact list has been documented and stored on Basecamp
- Test scenarios are being prepared which will feed into the test management plan

eCR Implementation Taskforce Membership

Taskforce Co-Chairs: Laura Conn (CDC) & Kirsten Hagemann (Cerner)

Public Health

APHL

- Dari Shirazi (Primary)
- Eddie Gonzalez Loumiet (Alternate)
- John Loonsk & Riki Merrick (Observer)

ASTHO

- Bryant Karras (Primary)

CDC

- Laura Conn (Co-Chair)
- Srinath Remala (Alternate)
- Eileen McLaughlin, John Haggins, Lisa McKeown (Observer)

CSTE

- Jim Collins (Primary)
- Gillian Haney (Alternate)
- Jeff Engel, Kathy Turner, Meredith Lichtenstein (Observer)
- Janet Hui, Rishi Tarar, Shu McGarvey (SME)

NACCHO

- Lilly Kan (Observer)

Vendors

Allscripts

- Richard Hornaday (Primary)
- Geoff Caplea (Alternate)

Cerner

- Kirsten Hagemann (Co-Chair)
- Monica Coley (Alternate)

Epic

- Christopher Alban (Primary)
- James Doyle (Alternate)

Care Delivery Networks

HealthPartners

- Richard Paskach (Primary)

Project Management Office

eCR Implementation: Issues and Risks

- **Risk 1** – Cerner implementation for eICR 1.1 support is delayed
 - **Mitigation:** Current updated Wave 1 timeline allows enough time to implement support
 - **Impact:** Medium
 - **Probability:** Low
- **Risk 2** – Epic implementation for eICR 1.1 support (minus travel history) is delayed
 - **Mitigation:** Current Wave 2 timeline being pushed out allows enough time for Epic to roll out support
 - **Impact:** Medium
 - **Probability:** Low

Phase 3 Legal and Regulatory Work and Workgroup Charge

Jim Jellison

Session Objectives

1. Describe work plan to address legal and regulatory issues
2. Introduce legal firm
3. Review, approve Digital Bridge legal and regulatory workgroup



Legal and Regulatory Work Plan – Phase 3

1. Short term / pilot phase work

- Legal council and research to support initial implementation sites in establishing the legal agreements necessary for eCR with APHL as the decision support intermediary; template agreements for future sites.

2. State and territory survey

- Review and report on public health reporting laws and regulations in all states and territories that regard or impact data exchange between health care providers and public health authorities/agencies

3. Long term strategy

- Upon findings and lessons of the above, strategy will describe what to do to move towards a broad, nationwide, bi-directional data exchange between health care providers and public health authorities/agencies

Charge: Legal and Regulatory Workgroup

Recommended Charge

Identify and define the best available legal approaches to eCR, recommending alternative technical approaches to make eCR more feasible from legal and regulatory perspectives, and providing feedback to the law firm retained by the PMO for project phase 3.

Recommended Deliverables

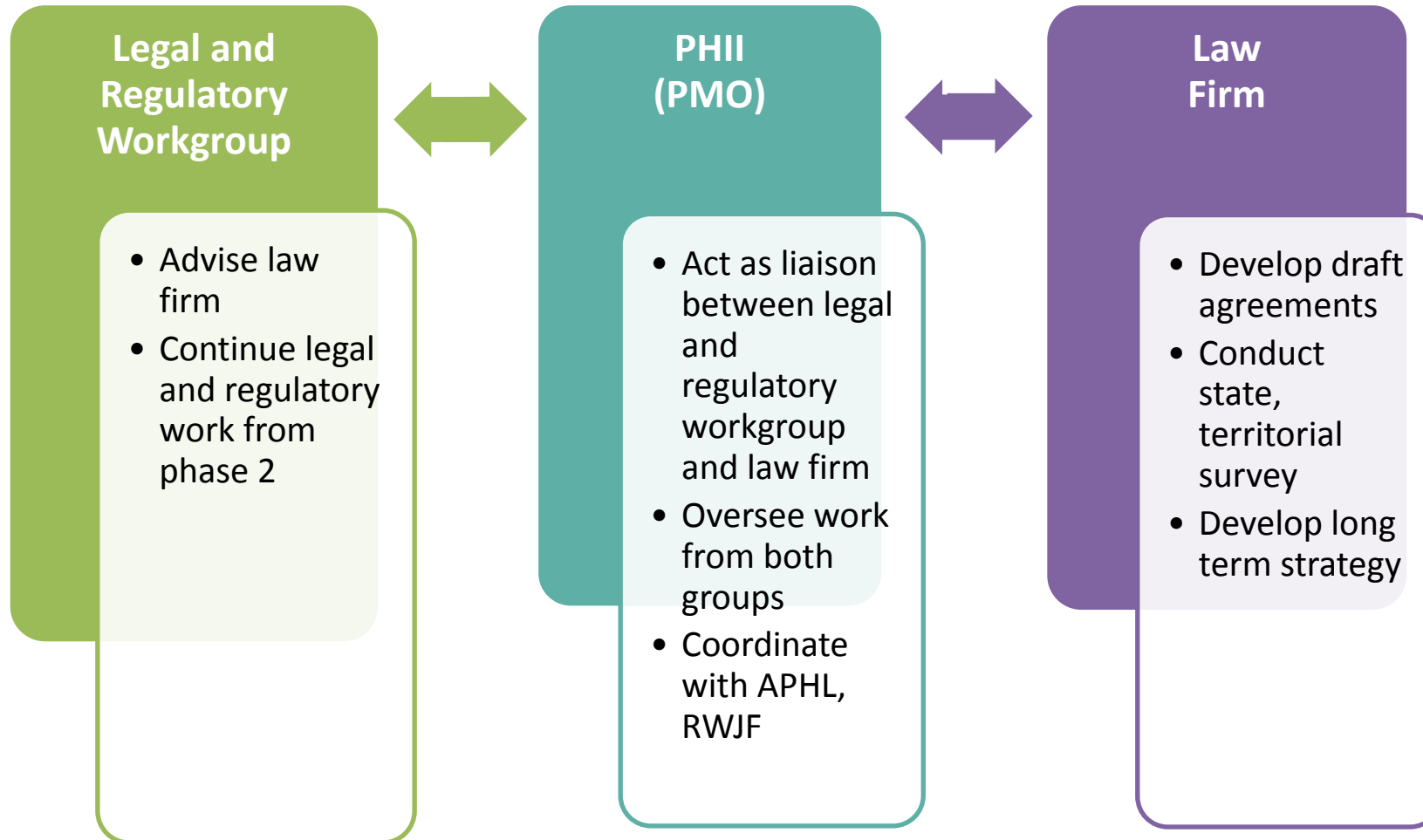
1. Legal risk assessment
2. Template agreements
3. Long term strategy

Recommended Membership

- Health care, vendor and public health professionals with legal and regulatory expertise, and strong interest in the subject.

Recommended Chair

- Walter Suarez – Kaiser Permanente



Communications between the workgroup and law firm

PHII will serve as the primary point of contact for communications with the law firm. At times a representative from the law firm will participate in workgroup calls, but we need to be sensitive to the associated costs.

Charge Discussion, Approval and Workgroup Formation



Oversee and coordinate technical implementation of the Digital Bridge electronic case reporting (eCR) approach during project phase 3.



Oversee, coordinate and advise evaluation activities of the Digital Bridge electronic case reporting (eCR) approach to be implemented during phase 3.



Identify and define strategic goals and objectives for Digital Bridge, as well as devise and recommend strategies for long term sustainability.



Identify and define alternative technical and legal approaches to eCR, and advise legal SME/team in work

May Greenhouse Meeting

Alana Cheeks-Lomax

Greenhouse Updates: Agenda

ACT I

Our Current State

- Reaffirm the vision for the future state of bi-directional information exchange and reinvigorate commitment to move forward
- Gain a shared understanding of what has been achieved to date with Digital Bridge: what is working well and what is not working well?

ACT II

What Success Looks Like: Digital Bridge Sustainability: eCR and Beyond

- Explore and align on the vision for long-term Digital Bridge sustainability: what does success look like and how will we measure it?
- Determine how to communicate the value propositions for sustaining this partnership in order to effectively engage with key stakeholders

ACT III

How We Move Forward

- Explore and validate the draft Digital Bridge Phase 1-6 roadmap from 2017-2023
- Align on next steps for the next 12-18 months moving forward; discuss potential hurdles and mitigation tactics
- Wrap up and celebrate the progress that has been made

Greenhouse Updates: Logistics

- **Planning:**
 - The Deloitte team has been meeting internally with the Greenhouse team to convene planning for this in-person session.
 - Additional in-person planning sessions over the course of the next six weeks
 - Location: W Hotel, Midtown Atlanta
- **Attendees:**
 - Representatives from all Digital Bridge stakeholder groups: providers, vendors and PHAs
 - Official invitations sent out from the Greenhouse team
- **Next Steps:**
 - Gain input from the strategy workgroup on what inputs they may want for the official workgroup kickoff
 - Perform pre-interviews with several attendees to deepen the design of the Greenhouse session



Decisions & Actions

Next meetings

Greenhouse Meeting, Atlanta, GA – May 24 – 25, 2017

Monthly Meetings

- June 1, 2017, 12:00 – 1:30 PM
- July 6, 2017, 12:00 – 1:30 PM